



Payment Process for IWAST Congress Registration

I. Important

All participants, including oral and poster presenters as well as attendees, must complete their registration payment before filling out the registration form.

The registration process follows these steps:

Step 1: Complete the Payment

Participants must first complete their payment via **bank transfer** or **online payment** according to their category.

Step 2: Submit the Payment Receipt

Once the payment has been made, participants must upload their payment receipt (voucher or proof of transfer) through the official registration form:

<https://forms.gle/bkrc9iHHweQbyiTQ6>

- **This step is essential for the accurate issuance of participation certificates.**

II. Payment Methods

1. Bank Transfer (Domestic and International Payments)

a) For Domestic Transfers (**within Bolivia**):

- **Bank:** BISA
- **Account Number:** 25020286 (Current account in Bolivianos - BS)
- **Payment Reference (Concept/Description):**
NameSurname_IWAST (Example: **JohnPerez_IWAST**)

b) For International Transfers:

Payments made from outside Bolivia **must be completed in Bolivianos (BS)**. Please ensure that your bank processes the transaction in **Bolivianos** using the following details:

- *Details for Receiving International Transfers (BS Account)*
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- Intermediary Bank:**
BANK OF AMERICA
1395 BRICKELL AVE, MIAMI 33131
FEDWIRE: 026009593
SWIFT Code: BOFAUS3M
MIAMI, U.S.A.

- Beneficiary Bank:**
BANCO BISA S.A.
AV. 16 DE JULIO N. 1628
SWIFT Code: BANIBOLX
LA PAZ, BOLIVIA

- Beneficiary Name:**
UNIVERSIDAD CATOLICA BOLIVIANA SAN PABLO

- Beneficiary Account Number at the Bank:**
25020286

- Bank BISA S.A. Address and Contact:**
Main Office, Av. 16 de Julio No 1628
Phone: 591-2-2359471
Fax: 591-2-2390033
P.O. Box No 1290, La Paz - Bolivia

★ **Important:** Ensure that your transfer is made in **Bolivianos (BS)** to avoid registration issues. Any bank fees or conversion charges must be covered by the participant.

2. Online Payment via Credit or Debit Card

Participants can pay directly through the online payment platform using a **credit or debit card**.

🔗 Steps to Activate Online Payment:

1. **Please request account activation** by submitting your personal details through the following form: <https://forms.gle/GdT5HtndB8JYNCoV8>.

Once your account request is processed, you will receive a **payment authorization confirmation**.

2. You can then access the online payment platform at:
 <https://cajap.ucb.edu.bo/UCBPagosWeb/Forms/Inicio.aspx>

★ **Note:** *The online payment system is only activated upon request. Ensure your details are correct to avoid processing delays.*

III. Registration Fees

The registration fee varies depending on the type of participation and the registration period. Below are the detailed rates in Bolivianos (BS) and US Dollars (USD):

Category	Early Registration (By Feb 21, 2025)	Regular Registration (Feb 22 – Mar 18, 2025)	On-Site Registration (Mar 19 – Mar 21, 2025)
Professional (full congress)	BS 1,050.00 / USD 150.00	BS 1,400.00 / USD 200.00	BS 1,610.00 / USD 230.00
Professional (one daily registration)	BS 350.00 / USD 50.00	BS 525.00 / USD 75.00	BS 560.00 / USD 80.00
Student (full congress)	BS 350.00 / USD 50.00	BS 525.00 / USD 75.00	BS 560.00 / USD 80.00
Institutional (group of 3 attendees)	BS 2,275.00 / USD 325.00	BS 3,150.00 / USD 450.00	BS 3,500.00 / USD 500.00

IV. Early Registration Reservation Option

Participants who wish to secure the **Early Registration fee** but prefer to make the payment upon arrival in Cochabamba can submit their **Registration Form** and explicitly indicate that they are **requesting a reservation** for later payment.

📌 How to Request a Payment Reservation:

1. **Complete the Registration Form** and submit all required details <https://forms.gle/bkrc9iHHweQbyiTQ6>
2. In the payment section, **clearly state that you are requesting a reservation for in-person payment in Cochabamba.**
3. Your reservation will be **valid until the first day of the congress**, and payment must be completed before attending the event.

⚠ **Please note:** The reservation **only applies to Early Registration fees**. If payment is not completed by the deadline, the corresponding rate will be applied.

V. Invoicing

For **Bolivian participants**, invoices are **not issued automatically**. Once the congress concludes, electronic invoices will be sent to those who have submitted their proof of payment through the registration form.



VI. Key Reminders

- ✓ **Payment must be completed before submitting the registration form.**
- ✓ **International transfers must be in Bolivianos (BS).**
- ✓ **Participants can pay online via credit or debit card (request required).**
- ✓ **Early Registration fees can be reserved for later payment in Cochabamba.**
- ✓ **Ensure all transfer details are accurate to avoid delays in your registration process.**

For further inquiries, please visit the official congress website or contact the organizing team at iwast@ucb.edu.bo.
